



TOOLS FOR EFFECTIVE E-LEARNING

SANAKO Forum 100 allows a trainer to host a training session and members to participate from wherever they are. Even for the most remotely located participant, the trainer is always at hand for assistance and instruction. SANAKO Forum 100 offers new resources, human interaction, communications, progress and performance support in a virtual environment. All this with outstanding audio quality, which is essential for effective communication.

Audio Communications

The trainer can listen to, and talk with a selected group, or have a private discussion with a single session participant. The trainer can talk to all the members in the group while the microphones of the group members are muted. Additionally, the trainer can disable the audio connection between the group members to get their undivided attention.

Collaborative Learning Groups

Typically, the trainer can establish up to six collaborative groups, which can consist of one single member, multiple members, or all the members logged into the lecture. A simple drag and drop function allows the groups to be modified during the lecture.



SANAKO Forum 100 offers the trainer many tools for communication, evaluation and support of training session members.



SANAKO Forum 100 offers functionalities that recreate and enhance the physical training room.

Visual Information Helps Communication

Real-time **messaging** is an easy way of notifying training session members, for example, of a short break in the lecture. The trainer has a live **thumbnail view of the member screens**.

When a member sends a **help or floor request**, an instant indication is displayed next to the snapshot.

The trainer can visualize at a glance the current **status indication** of the member or the program. In the graphical user interface, by following the status texts that appear next to the corresponding icons, the participant can follow what the trainer and/or other trainees are doing (e.g. "Writing a chat message").

Web Presentations

The Forum 100 Browser functions as a standard browser, with the advantage of enabling trainer-led Web presentations. In the instructor-led navigation, the trainer leads the lecture members synchronously to useful locations on the Web. The Forum 100 Presentation Browser is also ideal for showing presentations using Excel, PowerPoint®, Word etc. This unique tool even ensures that participants do not have to navigate through the file themselves when the trainer is leading them through any Microsoft® Office presentations.

File Storage and Document Sharing

The effortless exchange of data is possible because support for all file formats is available. Trainers as well as trainees are able to share any applications that are currently open on their computers, or they can access applications hosted by other users.



SANAKO Forum 100 allows training session members to participate in lectures, anytime, anywhere.

Feedback

The training session participants can use the text **chat** feature at any point during the live lecture. The chat message can be addressed to single or multiple participants, and the message can be public or private. As in a traditional lecture room, members can ask for attention by a **hand-raise**. The member simply clicks a help request button, and a symbol appears on the trainer's screen. The trainer can at any time **set a member as presenter** for a group. Additionally, a member may **request the floor** from the trainer, to become a speaker and to present work to the entire audience.

Multimedia Support with the SANAKO Forum 100 Player

The Forum 100 player is an integrated digital player offering unlimited possibilities for training in any discipline. Training session members can play back audio files, and record their voices to practice, for example, oral exercises and presentations. The digital two-track recorder supports a wide range of file formats and up to 10 bookmarks, which the member can set, clear and search.

Polling

Polling is an interactive evaluation tool for rapidly checking the members' understanding of the subject matter, or for inquiring about the content or pace of the instruction. The distribution of answers is easy to see at a glance in a graphical block diagram.

Interactive Boards

Trainer's Board is a digital version of the traditional chalkboard where training session members can view the board content while the trainer is developing it. Members can share the interactive mark-up board by using the Group Board feature. The board's contents can be saved and printed out for off-line reading by everyone in the lecture.

Automatic Audio Check

With automatic audio check, the trainer and training session members can tune their individual audio levels (microphone, speakers) to achieve better sound quality. Additionally, the trainer and members can enable or disable their speakers and microphones.



SANAKO Forum 100 participant's software

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